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SOUTH AFRICAN QUALIFICATIONS AUTHORITY

REGISTERED UNIT STANDARD:

Plan and implement public-private partnerships for municipal service delivery

SAQA US ID	UNIT STANDARD TITLE		
119353	Plan and implement public-private partnerships for municipal service delivery		
SGB NAME		**REGISTERING PROVIDER**	
SGB Public Administration and Management			
FIELD		**SUBFIELD**	
Field 03 - Business, Commerce and Management Studies		Public Administration	
ABET BAND	**UNIT STANDARD TYPE**	**NQF LEVEL**	**CREDITS**
Undefined	Regular	Level 6	12
REGISTRATION STATUS	**REGISTRATION START DATE**	**REGISTRATION END DATE**	**SAQA DECISION NUMBER**
Registered	2005-06-15	2008-06-15	SAQA 0260/05

PURPOSE OF THE UNIT STANDARD

Learners working towards this standard will be working within a Public Sector environment, specialising in Public Finance Management and Administration, where the acquisition of competence against this standard will add value to one`s job. This standard will also add value to public officials who are seeking to develop a career pathway towards becoming an accomplished public finance management and administration specialist.

Persons credited with this Unit Standard are able to:

- Explain the rationale for Public-Private Partnerships (PPP) and different PPP options as innovative systems for the municipal service delivery
- Prepare a feasibility study report showing opportunities for selected PPP options so as to ensure value for money is obtained in the use of public funds
- Contribute to institutionalisation of the PPP processes within local government
- Apply legal principles in the development of PPP design and implementation of operational frameworks and contracts
- Contribute to the monitoring compliance with regulations for selected PPP projects

LEARNING ASSUMED TO BE IN PLACE AND RECOGNITION OF PRIOR LEARNING

It is assumed that the learners are competent in:

- Communication at NQF Level 4
- Mathematical Literacy at NQF Level 4
- Principles of economics at NQF level 5
- Principles of commercial law at NQF level 5

UNIT STANDARD RANGE

- The typical scope of this is relevant municipal and public finance legislation
- Typical scope of documents include: pre-qualification, bid documentation, advertising of and invitations for contracts; opening and recording of bids, the evaluation of bids to ensure best value for money; negotiating the final terms of contracts; and the approval of bids, handing of conflict of interest situation, vendor verification, stores and warehousing, transport management, review of supplier performance, linking requirements to budget, requisition documentation, issue and receipt vouchers, disposal documents, management of information, and analysis of the industry.
- Types of strategic relationships and arrangements include: - Build-Operate-Transfer (BOT), Build-Transfer-Operate (BTO), Build-Own-Operate (BOO), Buy-Build-Operate (BBO), Design-Build (DB), Design-Build-Maintain (DBM), Design-Build-Operate (DBO), Contract services, Developer Finance, Lease-Develop-Operate (LDO), Build/Develop/Operate (BDO), Lease-purchase, Sale-Leaseback, Turnkey
- Included in evaluating public-private partnerships are: - the factors driving the public-private partnerships, definition of scale and scope of private sector involvement, evaluation of alternative PPP models and options on the basis of sound economic principles, selection of preferred option, development of a detailed PPP format.

UNIT STANDARD OUTCOME HEADER

N/A

Specific Outcomes and Assessment Criteria:

SPECIFIC OUTCOME 1

Demonstrate an understanding of the rationale for Public-Private Partnerships (PPP) and different options available to municipalities.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The principles contained in the legislation governing PPP can be identified in the context of municipal service delivery.

ASSESSMENT CRITERION 2

The implications of the legislative requirements governing supply chain management can be recognised and applied to different PPP options in municipal service delivery.

ASSESSMENT CRITERION 3

Relevant guidelines applicable to the establishment of PPP are identified and applied to facilitate municipal service delivery.

ASSESSMENT CRITERION 4

Rationale for PPP projects as part of sustainable developmental local government is explained.

ASSESSMENT CRITERION 5

Different PPP options and related advantages are identified and discussed in the context municipal service delivery.

ASSESSMENT CRITERION 6

A sound methodological matrix is used to employed to analyse and determine appropriate PPP option in a given situation.

ASSESSMENT CRITERION RANGE

Methodology analysis matrix, Sector analysis- health, environment, solid waste management, municipal transportation, housing, ICT, tourism, water provision

SPECIFIC OUTCOME 2

Evaluate different types of Public-Private Partnerships, their contractual arrangements and operational framework.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Different PPP options are described and evaluated in terms of their appropriateness as service delivery mechanisms and the degree of risk transfer.

ASSESSMENT CRITERION 2

Different types of risk associated with each PPP options are identified.

ASSESSMENT CRITERION 3

Standardised checklist for PPP project opportunity screening and analysis is used in the preparation of feasibility study report.

ASSESSMENT CRITERION 4

Generally recognised pre-feasibility study requirements are discussed and complied with in screening PPP project opportunities.

ASSESSMENT CRITERION 5

The objectives and impact of PPPs on all stakeholders, especially the poor, is identified and used to rank opportunities for "go or no-go" decisions.

ASSESSMENT CRITERION 6

The objectives and impact of PPPs on all stakeholders, especially the poor, is identified.

ASSESSMENT CRITERION 7

Principles governing technology transfer and appropriateness of technology are applied.

ASSESSMENT CRITERION RANGE

Pre-feasibility study requirements, financial and legal considerations in ranking PPP projects

SPECIFIC OUTCOME 3

Contribute to the development of a plan to monitor contract compliance and regulation of PPP projects.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

The roles of accounting officers and other municipal role players in PPP project management are described showing a clear understanding of powers, responsibilities and delegations.

ASSESSMENT CRITERION 2

A variety of information sources and stakeholders are consulted during the development of a plan to monitor compliance (e.g. MIIU).

ASSESSMENT CRITERION 3

The merits and demerits of regulation of PPP projects by contract are applied in the development of a monitoring plan for PPP projects.

ASSESSMENT CRITERION 4

Key clauses and language requirements for technical and financial contract specifications are identified and applied in the design of system to regulate PPP projects.

ASSESSMENT CRITERION 5

The elements of a process to develop a strategy for contract writing, management and negotiation are discussed.

ASSESSMENT CRITERION RANGE

Regulation by contract, regulation by institution, contract writing, negotiation of contracts

SPECIFIC OUTCOME 4

Comply with required ethical standards applied in municipal service delivery through public-private partnerships.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

Standards underpinning effective PPP projects are recognised and are based on ethical standards as stipulated by legislation.

ASSESSMENT CRITERION 2

Legislative requirements are translated into a code of conduct for municipal officials and role players involved in PPP project design processes.

ASSESSMENT CRITERION 3

Disclosure requirements affecting the management of PPP projects are identified and incorporated into the procedures used to manage PPP projects.

SPECIFIC OUTCOME 5

Develop and suggest implementation process for institutionalising PPP as service delivery mechanisms.

ASSESSMENT CRITERIA

ASSESSMENT CRITERION 1

A general overview of the rationale for a distinct PPP unit in the municipality is presented on the basis of sound organisational and economic principles.

ASSESSMENT CRITERION 2

An analysis of the different types of skills required for the PPP unit is performed.

ASSESSMENT CRITERION 3

Each key component of a PPP unit is described in selected institutionalisation process.

ASSESSMENT CRITERION 4

Recommendations are made to show how a PPP unit can serve as a vehicle to promote viable projects, institutionalize procurement of services, and serve as a communication tool in the service delivery.

ASSESSMENT CRITERION RANGE

Role, functions and responsibilities of PPP unit, practice evaluation and benchmarking against best practices.

ASSESSMENT CRITERION 5

New strategic alliances are identified and evaluated with reference to a sound strategic sourcing methodology.

ASSESSMENT CRITERION 6

The appropriateness of proposed strategic sourcing relationships are evaluated using a contingency model.

UNIT STANDARD ACCREDITATION AND MODERATION OPTIONS

- An individual wishing to be assessed (including through RPL) against this Unit Standard may apply to an assessment agency, assessor or provider institution accredited by the relevant ETQA, or an ETQA that has a Memorandum of Understanding with the relevant ETQA
- Anyone assessing a learner against this Unit Standard must be registered as an assessor with the relevant ETQA, or an ETQA that has a Memorandum of Understanding with the relevant ETQA
- Any institution offering learning that will enable achievement of this Unit Standard or assessing this Unit Standard must be accredited as a provider with the relevant ETQA, or an ETQA that has a Memorandum of Understanding with the relevant ETQA
- Moderation of assessment will be conducted by the relevant ETQA at its discretion

UNIT STANDARD ESSENTIAL EMBEDDED KNOWLEDGE

- Municipal finance, systems and structures legislation. PFMA, Treasury Regulation No 16 as amended, Standardised PPP Provisions
- Black empowerment legislation and preferential procurement policy framework
- Basic business management principles
- Use of economic principles in sector analysis
- Requirements for drafting a contract requirements

UNIT STANDARD DEVELOPMENTAL OUTCOME

N/A

UNIT STANDARD LINKAGES

N/A

Critical Cross-field Outcomes (CCFO):

UNIT STANDARD CCFO IDENTIFYING

Identify and solve problems using critical and creative thinking processes, e.g. by trying to find creative solutions to how to optimise service delivery and utilise strategic sourcing relationships to build capacity in the public sector.

UNIT STANDARD CCFO WORKING

Work effectively with others as a member of a team, group, organization or community, e.g. through communicating with others regarding legislative issues and fostering team commitment amongst the public sector as well as private sector stakeholders.

UNIT STANDARD CCFO ORGANISING

Organise and manage oneself and one`s activities responsibly and effectively, e.g. through the demonstration of ethical and moral principles in all service delivery processes.

UNIT STANDARD CCFO COLLECTING

Collect, analyse, organise and critically evaluate information, e.g. through awareness of organisational and partnership practices and policies to ensure that they comply with the legislation and codes of conduct.

UNIT STANDARD CCFO COMMUNICATING

Communicate effectively using visual, mathematical and / or language skills in the modes of oral and/or written persuasion, e.g. through advising and motivating others with regard to service delivery issues.

UNIT STANDARD CCFO SCIENCE

Use Science and technology effectively and critically, showing responsibility to the environment and health of others, e.g. use appropriate computer software for data capturing and document storage purposes.

UNIT STANDARD CCFO DEMONSTRATING

Demonstrate an understanding of the world as a set of interrelated systems by recognizing that problem-solving contexts do not exist in isolation, e.g. in keeping in mind that service delivery contracts effect the lives of individuals and the well-being of the community and country as a whole.

UNIT STANDARD CCFO CONTRIBUTING

Participating as responsible citizens in the life of local, national and global communities, e.g. acting as custodian of ethical behaviour and maintaining a high Level of commitment to providing effective and efficient services to the community.

UNIT STANDARD ASSESSOR CRITERIA

N/A

UNIT STANDARD NOTES

N/A

QUALIFICATIONS UTILISING THIS UNIT STANDARD:

	ID	QUALIFICATION TITLE	LEVEL	STATUS	END DATE

Elective	49554	National Diploma: Public Finance Management and Administration	Level 5	Registered	2008-06-15

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